



Homeowner Request Form

**Please use this form to make suggestions to improve your community,
or to report an ongoing violation of the governing documents.**

⬇ I would like to make the following suggestion to improve my neighborhood/community:

⬇ To report a violation of the governing documents please complete the following:

Address of violation: _____

Please explain the violation: _____

(Note: Pictures always help us to substantiate a possible violation, please attach if possible)

Your name: _____ Your Address: _____

You may also contact me by: _____ (phone, fax, or email)

Signed: _____ Dated: _____

Anonymous reports will only be acted on if we are able to view it on our next community inspection (typically occurs twice per month.) Please be as specific as possible to allow the board to expedite the process in a timely manner. All alleged violations will be evaluated to ensure they are considered an infraction as defined by the Association legal documents.

There must be two signatures representing two separate dwelling of homeowners in the Association to pursue violations that can not be viewed during an inspection of the community (i.e. loud music, barking dogs, commercial vehicles, garage storage, etc.). The signers may be required to provide personal testimony should a hearing be needed.

Your name: _____ Your Address: _____

(second homeowner verifying the violation)

Signed: _____ Dated: _____

Please send this completed form to: _____ (enter your community's name)

31608 Railroad Canyon Road
Canyon Lake, CA 92587
Fax: (951) 244-0520
Email: Hoa@AvalonWeb.com