



RIVERSIDE SUN CITY HOMEOWNERS ASSOCIATION
Clubhouse Regularly Scheduled Activities Use Request

This form is intended to be used to allow a homeowner to request use of the clubhouse for purposes of a club or similar type group. The use can be, but is not limited to crafting groups, games, book clubs etc. Each use will be considered individually by the Board of Directors and may be approved, approved with conditions, or not approved. All uses must comply with all Rules and Regulations for the clubhouse.

Date of Request: _____

Name of Homeowner Making the Request: _____

Homeowner Contact Information: Phone # _____ Email _____

Type of group: _____

Days and Time of Requested Use: _____ Duration of Use: _____

Does this group have any special requirements, or will any items be brought in by the group?

Thank you for making this request. Please note that if all information has been provided, your request will be considered at the next Board of Directors meeting. Until you have received written authorization, this request is not approved.

I understand that as the person requesting this clubhouse use, I am responsible to follow all of the rules associated with using the clubhouse and ensure that all invited guests adhere to the rules. I understand that I am the responsible party. Attendees must be comprised of a majority of association residents.

The Board of Directors reserves the right to cancel further events if there are any rules infractions. Any association sponsored meetings or activities take precedent with scheduling.

Homeowner Signature

Date: _____

Board of Directors Decision: _____

Please return this form to:

Avalon Management
31608 Railroad Canyon Road
Canyon Lake, CA 92587
Attention: Nicole Spiegelhalter
ns@avalonweb.com